

Seminars on CD

The Department of Biological and Agricultural Engineering at The University of Georgia presents this series of computer controlled continuing education seminars.

These seminars are approved by the Georgia Electrical Licensing Boards.

We will send you the CD free of charge. This seminar cost you nothing until you submit the data taken from your computer to prove that you have completed the seminar by studying for four hours and make 70 on the test.

You are required to spend at least four hours studying this material and listening to the presentations. The time you spend with this information will be recorded and must be sent back to the University of Georgia.

Each seminar is broken down into 8 to 12 units. At the end of each unit there is a test containing a maximum of 20 true-false or multiple choice questions. All questions will be taken from the material and the current NEC articles discussed in that unit. Most questions are straight forward and directly from the material. You must answer 70 percent of the questions correctly in order to receive credit for the seminar.

When you sign-in to start the seminar you will be asked for your first name and the last four (4) digits of your Social Security Number or the last four (4) digits of your License Number. Each time you sign-in you will be asked for this information. It is very important that you reply with the same information each time or the computer will think you are a different person and will set up another account and you will lose all of the previous information entered. When signing-in the first time you will be prompted to print-out the page showing how you initially signed-in. It is recommended that you print the page and keep the print-out close by each time you sign-in. The sign-in information will be used for part of a file name that is uniquely your. This file will contain information for us, at UGA, to use in grading your test and determining how long you studied the materials. The file generated will be stored on your hard drive C: in a folder named J and W CD Seminar with a name like JandW Semiar SNoXXXX where the SNo is the CD's serial number and the XXXX portion are four digits you entered on signing-in. Do not delete this file from your computer until you have received your certificate of completion. Since information is stored in this file on this computer don't attempt to use this program on more than one computer. It will work on any computer but the files can't be merged successively.

The CD must remain in the drive at all times while in use.

The CD can be passed to others as long as they use a different name and Social Security Number or License Number.

The material is broken down into eight to twelve units. You can review the materials as often as you like, but must review all of the materials and take all tests.

In order to take a test on a unit you must review all of the material in the unit in order to get to the test for that unit. This may take some planning on your part. If you only have 10 minutes and want to review a unit that is fine. You may get to slide 10 out of a total of 25 in the unit. When you return later you will have to start with slide one of that unit in order to complete the unit and take the test.

If you do not click on a button within the presentation for five (5) minutes the next time you click on a button the program will end. This means that you will have to start that unit over. Clicking on a button or icons on the web doesn't count. If you are out on the web studying make a mental note to come back to the program within five minutes. There is some reasoning behind this idea. Assume you click on a web link and get distracted reading materials that aren't related to the materials being presented here, obviously you should not get credit for that time toward this seminar. Or you might go get a cup of coffee and not come back to the computer until the next day.

You can take the tests as often as you like. The grade you make on the last attempt will be recorded.

While reviewing the materials on this CD you can not just flip through the slides. You are required to study the slide a number seconds before advancing. This time is dependant on the complexity of the slide, in the range of 10 to 30 seconds. Even if a slide just presents a picture you must stop and think how this relates to the previous information you have reviewed.

When you complete the seminar you will be instructed on how to submit the data recorded and information concerning receiving credit for the seminar.